

Unit 1 - Lesson 2

LESSON 2



The right person for the right job

You will...

- listen and identify general and specific information in a job interview.
- share, compare and contrast experiences about job interviews.
- study expressions to confirm information.

What for?

- To identify expressions and questions used in a job interview.
- To identify qualities required for different jobs.
- To express ideas in a clear way.

Preparing to listen

- G** Form groups of three or four. Discuss these questions.
 - a. Have you or any of your friends ever been interviewed for a job?
 - b. How did you / they feel?
 - c. Did you / they fill in any special job application forms?
 - d. What information did you / they include in the form?
- P** **10** Listen and tick (✓) the questions you would expect to be asked at a job interview. What do you notice about the language used?
 - a. ____ Could you tell me something about yourself?
 - b. ____ What kind of food do you like?
 - c. ____ What is the climate like where you come from?
 - d. ____ Why did you choose this career?
 - e. ____ What is the most important thing you are looking for in a job?
 - f. ____ What skills and abilities can you contribute?
 - g. ____ Why should we hire you?

Focusing on listening

1. Listen to the recording. Check which of the questions in exercise 2 were used and complete the first point in the file.
2. Listen to the recording again (twice, if necessary). Focus your attention on the parts of the recording that are relevant to complete the missing information in the text.

LISTENING FILE: The right person for the right job

■ General information

- Type of text:
- N° of speakers:
- Language used:

■ Specific details

- Applicant's personal information. True or false? Why?
 - The applicant is a professional chef.
 - He hated cooking as a young man.
 - His father is a chef as well.
 - He lives quite near the job he is applying for.
 - He is only interested in a part-time job.
- Which of these qualities does the applicant have? Circle them.

agreeable punctual honest good team player
likes working late responsible sporty
takes his duties seriously hard working willing to learn

- Order of topics during the interview.

Salary expectations

Reasons for choosing the career

Skills and abilities the applicant can contribute to the company

The most important thing the applicant is looking for in a job

Strategy in mind

- **Focusing attention**
While listening, pay attention to the parts of the recording that are relevant to your purpose.

Smart listening

- While listening, take some notes of the different expressions the interviewer uses to...
- let John know he is interested.
 - keep the conversation going.
 - confirm information.

After listening

Work it out!

Confirming information

Analyze these examples from the recording paying special attention to the parts in **bold**. Then, check your conclusions with your partner.

*John, you are a qualified chef, **aren't you?***

*You live quite near our restaurant, **don't you?***

*You are not interested in a full-time job, **are you?***

a. What does the speaker expect in each case?

i. Confirmation.

ii. Negation.

iii. Neither confirmation nor negation.

b. Is it formal or informal language?